



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes May 16, 2019

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Waring to approve the minutes, S/Taylor. Unanimous. **Motion passed.**

Calendar: There was no discussion.

Previously Signed Documents: M/Waring to ratify the previously signed documents, S/Taylor. Unanimous. **Motion passed.**

Previously Signed Documents	
<u>Document Date</u>	<u>Document</u>
5/1/2019	Payroll & A/P Manifest
5/8/2019	Payroll & A/P Manifest
5/8/2019	Certificate for Municipalities (Courthouse lease)

Departmental Update-Maintenance: Facilities Manager Dustin Muzzey reviewed his departmental update.

Departmental Update-Sheriff: Sheriff Moyer reviewed his departmental update.

Financial Update: Accounting Manager Lori Sharp reviewed the financial reports and noted any variances. As of the date of the report we are 37% through the budget year. Commissioner Taylor asked what the end of year will look like for Dietary. Accounting Manager Sharp stated she had not made calculations as of yet.

Accounting Manager Sharp reviewed the cash flow and noted the time period when money might need to be borrowed. She also reviewed the NH receivables and noted the overall collection rate is 96%.

Request to award contract-Sheriff: Sheriff Moyer recommended awarding the bid for police cruiser lighting/equipment to Two Way Communication. M/Taylor to accept the Sheriff recommendation, S/Waring. Unanimous. **Motion passed.**

Sheriff re: Request to apply for grant: Lt. Dustin Parent Gilford PD spoke about the grant received to purchase night vision goggles. He stated it has been approximately 15 years since grant money had been available for equipment purchase. Commissioner DeVoy asked when they would know if we get awarded. Lt. Parent stated they had already been picked for the grant. The Board discussed the budgetary factors if they were to accept the grant. M/Taylor to accept the grant, S/Waring. Unanimous. **Motion passed.**

Detective Adam Painchaud Alton PD gave an overview of the night vision goggles. He stated the biggest advantage is officer safety.

Primex CAP program: County Administrator Debra Shackett spoke about the CAP program the County is eligible for through Primex. M/Waring accept both agreements, S/Taylor. 2-1 DeVoy opposed. **Motion passed.**

Other: County Administrator Shackett stated a bill had been received from the Association of Counties for \$15,366 and there is \$13,250 budgeted. She requested they pay the amount in the budget which would leave a balance due of \$2,116. M/Waring to pay the Association of Counties dues the amount in the budget, S/Taylor. Unanimous. **Motion passed.**

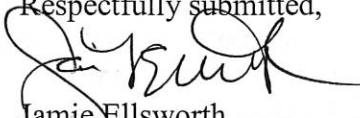
Commissioner DeVoy stated he would like a report from Human Resources showing evaluations that are more than 30 days past due. Commissioner Taylor agreed.

Public Comment: There was no public comment.

Commissioner DeVoy stated they would be entering non-public session per RSA 91-A:3, II (a) for personnel reasons. County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. At 6:34 pm the Board entered non-public session.

Adjourn: The meeting adjourned at the conclusion of the non-public session.

Respectfully submitted,


Jamie Ellsworth
Administrative Assistant